



Job Posting

Position Description: FASD Diagnostic Services Coordinator

Number of Hours: Approximately 35 hours per week

Closing Date: until suitable candidate is found

Contact: Deb Preachuk, Central Alberta FASD Network

Salary: Commensurate with education and experience

Central Alberta FASD Network is currently recruiting a FASD Diagnostic Services Coordinator

Details

The FASD Diagnostic Services Coordinator ensures that

- Intake procedures are initiated for adolescents and adults referred for a diagnosis and assessment
- The multidisciplinary team meets with the client to complete an assessment that meets FASD: Canadian Guidelines for Diagnosis
- Provides support to the multidisciplinary team who will assess the adolescents and adults to ensure services are delivered in a timely manner.
- Facilitates case management and assists with the implementation of recommendations for the adolescents and adults assessed by the team.
- Assistance is provided to families seeking an assessment of children suspected of being affected by FASD.

Qualifications

- Bachelor's Degree in Social Work, Psychology, Addictions or related Human Services field
- Proven ability to exercise professional judgment, use initiative, demonstrate strong organizational skills and effectively participate as a member of an multidisciplinary team
- Expertise in Fetal Alcohol Spectrum Disorder
- Empathic approach to communicating with clients, parents and support persons' identified by the client
- Demonstrated philosophy of person centered, strengths-based approach when working with clients across the lifespan
- Proficiency in Microsoft Word, Power Point, Outlook Express and the Internet
- Hold a valid driver's license.

Desirable

- Experience in a leadership role providing support to teams, including physicians
- Experience in addictions, mental health and/or childhood development is preferred
- Experience in Education, Health or Child and Family Services
- Experience with project development and management

Description

This is a term position with strong possibility of extension dependent on funding.

Please forward your resume, along with salary expectations to Family Services of Central Alberta, 5409- 50th Avenue, Red Deer, Alberta, T4N 4B7. OR fax your resume to 403 343-6407, OR email to fasdnetwork@shawbiz.ca, Attention: Project Coordinator